

Highland Fire District
Regular Meeting
January 4, 2017
7:25 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman Dilorenzo stated that we will now move on to our regular meeting for January 2017.

- 1. APPROVAL OF MINUTES-** Chairman DiLorenzo asked for a motion to approve the minutes of the December 12, 2016 meeting.

MOTION: Commissioner Ben Bragg moved to approve the minutes of the December 12, 2016 meeting as submitted, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 1 Abstain 0 Absent

Motion carried.

- 2. Bills-**Chairman Dilorenzo asked for a motion to pay the bills as reviewed by Commissioners Alan Barone and John Fraino and Chief Peter Miller.

MOTION: Commissioner Ben Bragg moved to approve the bills totaling \$64,480.07 seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 1 Abstain 0 Absent

Motion carried. Commissioner Alan Barone abstained regarding the BCG bill and stated that he is not an officer of the business.

It was noted that this abstract includes 2015 and 2016 bills. It was also noted that the bill for the VFBL insurance was on hold pending further clarification from our broker and the bill from Erichsen's Auto for \$1776.88 was a late addition.

- 3. Correspondence-** District Clerk Holzberger reported the following :

Certificates of Insurance-Girls Scouts Heart of The Hudson, Heritagenergy.

Commissioner Bragg noted that we need a Workers Compensation Certificate of Insurance from Garone's. District Holzberger to contact Garone's.

Requests for Use of the Community Room-

Saturday Feb 25, 2017 for CPR/AED Training requested by Town of Lloyd Police and Rotary Club
MOTION: Commissioner Ben Bragg moved to approve the request for February 25, 2017 by the Town of Lloyd Police and Rotary Club for CPR/AED training, seconded by Commissioner John Fraino.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

January 13, 25, 27 and 28, 2017 for Cub Scout Pack 70 Pine Wood Derby requested by Mike Bakatsis. 1/13/17 Derby Clinic 6pm to 8 pm 1/25/17 Weigh-in 6 pm to 8 pm
1/27/17 Track set up 5:30 to 7:30 PM 1/28/17 race 8 am to 2 pm.

MOTION: Commissioner John Fraino moved to approve the request for use of the community For the Pine Wood Derby for Cub Scout Pak 70 for the following days:

1/13/17 Derby Clinic 6pm to 8 pm 1/25/17 Weigh-in 6 pm to 8 pm

1/27/17 Track set up 5:30 to 7:30 PM 1/28/17 race 8 am to 2 pm.

As requested by Mike Bakatsis.

Seconded by Commissioner Chris Erichsen.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

4. Committee Reports

Buildings And Grounds St 1-Commissioner Bragg and DiLorenzo

Blacktop sealing- Commissioner Bragg reported that would be done in the Spring 2017

Repair and Renovation Project St.1 and 2-Chairman DiLorenzo reported that the work is complete; there is a punch list that will be completed in the Spring when weather breaks.

St. 2 Siren Malfunction- Commissioner Bragg reported that the controller got wet; it is ok now.

Water System Filter St.2- when pressure is low that indicates it is time to change filter.

5. New Apparatus-nothing to report.

6. Insurance and Workers Comp- Committee to discuss with our agent Linda Flanagan.

7. Physical Fitness-pending report from Mike Artega's for 4th quarter 2016. Also to review plan parameters with Artega's.

8. **Ulster County Fire District Association**- Commissioner Bragg reported that the September 17, 2017 meeting will be held here at Highland.
9. **Service Awards**- pending December 2016 Activity posting. (Posted January 17, 2017).
10. **Treasurer's Report**-Treasurer Passikoff reported that the bills presented for payment tonight are not included in this financial statement. Last line of equipment section on page 3 of 9 shows referendum and does not include the architect fee. Regarding buildings and grounds: \$330 to the community room for 11 hours' worth of work on the ambulance bay. The Building Reserve will be reduced by \$26,000. Unexpended funds can be appropriated in march or April.

MOTION: Commissioner John Fraino moved to accept the Preliminary Financial report for December 31, 2016, seconded by Commissioner Chris Erichsen.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

It was noted that only the retainage of \$11883.85 remains to be paid out for the Repair and Renovation Project for ST 1 and St 2. Release of liens will be next.

Treasurer Passikoff will be out 1/23/17 through 2/13/17.

11. **Public Comment**- none

12. **Chief's Report**-Chief Peter Miller reported the following:
Apparatus Responses- apparatus responded approximately 800 times in 2016.
2 pieces of apparatus respond per call on average.

Training- changed to first and third Thursdays.

1/5/17 Basement Training- here

1/22/17 Firefighter water self- rescue at Marlboro

2/9/17 Building Construction Class

Radio Project- trying to obtain information and develop a channel list.

OSHA-mandatory for all members March 5, 2017

Ladder Testing-coming up

Grant process- there is confusion for the Federal as to our identity. It should be in as Highland Fire District; presently causing a conflict.

New Policies- presently are generating SCBA, Media (due to issues with cameras) and revising Accountability. The County has one but it is obsolete.

Command Car-request to purchase command car.

Commissioner Bragg inquired as the First alarm Assignments and there was discussion regarding the number of apparatus expected to respond.

Chairman DiLorenzo asked how many of our members would be attending the BEFO/FIFO classes. Chief Miller stated 4 to 7.

Extrication Tools-cribbing not in service yet.

13. Old Business-

Physicals-Chief Miller reported that they are moving along. Chief Miller is working on streamlining the process of tracking.

Old Pagers-sent a list to some vendors; pending responses.

14. New Business-

New Command Car- 2017. Chief miller explained the process. It is a mini-bid; you define your specifications and send to NYS. In turn authorized bidders may then decide to bid. There are dealer list prices and the mini-bid price. You have to apply for mini-bid status. There are different options to fund the purchase:

1. Allocate funds from the budget
2. Permissive referendum
3. Part of the fund balance.

Build out dates are established by GM. We must order immediately as GM will be shutting down due to surplus for a short period. 2016 funds that are left would cover . cost to transfer equipment : \$10,777. Chevy dealer is Hoselton.

Resolution to Authorize Purchase of New Command Car

MOTION: Commissioner Chris Erichsen moved to authorize the purchase of a 2017 Tahoe on a NYS mini-bid as a cost of \$35,277.25, seconded by Commissioner Ben Bragg.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

15. New Business-

EMAIL-Chairman DiLorenzo reported that we lost access to our email due to a server problem with our IT supporter. We are up and running for the most now, however some commissioners still do not have access. We are working on that with our vendor.

Bay doors HQ-Chairman DiLorenzo stated that we are looking to have the bay doors Professionally cleaned every couple of months. Commissioner Barone to gather information.

Incident at ST 2- Commissioner Bragg stated that there was an incident involving a person driving by beeping the horn and making an inappropriate hand gesture. This happened when he was outside Station 2 reviewing the building project with the architect. Commissioner Bragg stated that this was inappropriate and there was discussion.

16. Adjournment-

MOTION: There being no further business, Commissioner John Fraino moved to adjourn at 9 PM, seconded by Commissioner Chris Erichsen.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

Respectfully submitted,
Denise A. Holzberger, District Clerk

APPROVED BOFC 4/11/17

APPROVED